

Membership Benefits and Responsibilities 2024/25

Membership benefits

UKCRIC offers Full Membership at £50,000 per year and Associate Membership at £10,000 per year. Full Members receive all membership benefits, **Associate Members do not receive the highlighted benefits.**

UKCRIC offers UK universities interested in infrastructure and urban systems the opportunity to engage and collaborate with UKCRIC and its networks in government, the public and private sectors, and academia. UKCRIC connects universities across the urban systems and infrastructure ecosystem, provides exclusive access to network activity (such as framework agreements and skills & training opportunities), and supports collaborations (including higher TRL).

Communications and marketing:

- **Access to the UKCRIC community for complementary activities (e.g., events, bids, peer review of ideas, presentations, interviews)**
- Receipt of (and opportunity to have content published in) UKCRIC's member's newsletter (internally focussed), curated from across the public, private and voluntary sectors and containing:
 - Funding opportunities
 - Events
 - Engagement opportunities (e.g., government inquiries)
 - Collaboration opportunities
 - Skills and training opportunities
 - Papers and reports
- Inclusion in UKCRIC's Annual Review
- Use of UKCRIC's name, branding, communications and marketing channels

Facilities, frameworks and networks:

- **Discounted use of UKCRIC's facilities and priority opportunities to develop facilities-based research projects**
- Access to the HS2-UKCRIC framework agreement and any future framework agreements
- Participation in collective engagement with major clients such as HS2 and Network Rail
- Priority involvement in network partnership development, such as with NIC, NPC, and UKRRIN

Funding:

- **Priority participation in collaborative UKCRIC research bids and calls for evidence**
- **Provision of letters of support that include in-kind contributions**
- Opportunity to bid for UKCRIC in-house funding (when available)

Governance and Management:

- Membership of UKCRIC's Executive Board, which is responsible for implementing policies and achieving the objectives of the Governing Board. The Executive Board reports to UKCRIC's Governing Board and works with the Operations Team, which is responsible for the day-to-day running of UKCRIC.
- Access to UKCRIC's International Advisory Board (chaired by Lord Robert Mair)
- Membership of UKCRIC's Governing Board, which is responsible for determining UKCRIC's strategic objectives and policies, monitoring progress towards achieving the objectives and policies, appointing senior management (the Executive Manager), and accounting for the company's activities to relevant parties, e.g., UKCRIC's members.
- Associate Membership of UKCRIC Limited, with the option to become a Full Member.
- Dedicated staff (Operations Team) working for UKCRIC's members (some subsidised by their host institutions or other projects):
 - Executive Manager
 - Communications, Marketing and Event Manager
 - Senior Research Fellow
 - Doctoral Skills Manager

The ops team work to deliver UKCRIC's six, annual, stated goals, as set out in UKCRIC's Annual Plan and informed by UKCRIC's Roadmap:

1. Support collaboration (e.g., events, framework agreements, lower and higher TRL funding opportunities, supporting bid development)
2. Amplify the impact of UKCRIC's research on (1) Government and its clients, (2) translational and influencing organisations (e.g., NIC, CIRIA, Catapults), (3) practitioners, and (4) academia
3. Raise UKCRIC's profile with (1) Government and its clients, (2) practitioners, (3) funders, and (4) academia
4. Grow the network (e.g., affiliated facilities, new members, in-kind research support)
5. Achieve sufficient annual income generation for self-sufficiency
6. Advance towards Institute status

Impact creation:

- Opportunity to engage in UKCRIC's Government impact programmes, including the opportunity to influence key policymakers via roundtables and to engage with policy-led communications and marketing through TotalPolitics.
- Opportunity to engage with UKRI, feeding into regular meetings between UKCRIC and UKRI
- Access to UKCRIC's Stakeholder Advisory Group (chaired by Mark Enzer) to shape ideas and form partnerships
- Access to a ready-formed network of leading research groups working on infrastructure and cities
- Opportunity to have content published in UKCRIC's external bi-monthly newsletter containing:
 - News about UKCRIC and its members
 - Facility and research spotlights
 - Events
 - Papers, reports and thought pieces
- Presence on UKCRIC's website, and opportunity to contribute original content

Skills and training:

- Priority access to UKCRIC's training and skills activities, including:
 - UKCRIC Doctoral Skills Network events and activities
 - UKCRIC's Meta CDT events and workshops
 - The Centre for Postdoctoral Development in Infrastructure, Cities and Energy (C-DICE)

Member responsibilities

- To agree a single point of contact for liaison with UKCRIC's Executive Board and Operations Team on the following responsibilities. This person would preferably be the member's Governing Board representative, but does not have to be (with the exception of attendance at Governing Board meetings).
- To pay the membership fee in a timely manner following 1 April each year. Members that are unable to pay a membership fee will be moved onto Provisional Membership for a maximum of two years for Full Members or one year for Associate Members.
- To run one event a year (supported by UKCRIC's Operations Team) that aligns with UKCRIC's vision, mission and at least one scientific mission and that is free for UKCRIC members to attend
- To support UKCRIC in funding applications and in the furtherance of UKCRIC's vision, mission and scientific missions
- To provide in-kind support for governance, management and other activities. As a minimum this includes attending two Governing Board meetings a year and one other meeting or event a year as UKCRIC's official representative.
- To champion UKCRIC whenever possible and appropriate
- To acknowledge UKCRIC in funding applications, outputs and impacts, where appropriate
- To badge as 'UKCRIC' relevant facilities and activities

Governance and Management Notes

Governing Board

Responsible for determining UKCRIC's strategic objectives and policies, monitoring progress towards achieving the objectives and policies, appointing senior management (e.g., the Executive Manager), and accounting for the company's activities to relevant parties (e.g., UKCRIC's members).

- The Governing Board Chair will be elected from the Full Members.
- Full and Associate Member institutions and UKCRIC Limited each nominate one representative.
- Full and Associate Members and UKCRIC Limited may change their representative at their discretion and with prior written notice, including the rationale for selecting the incoming representative. Notice is scrutinised by the Board.
- Nominations should seek to fill missing skills, as identified by the Board's skills audit.
- At the Board's discretion, chairs of UKCRIC's International Advisory Board and Stakeholder Advisory Group can be invited to join Board meetings.
- Full and Associate Member representatives can be removed from the Board by a vote of no confidence.
- At the Board's discretion, a non-board specialist can join specific parts of specific Board meetings for the purpose of advising on specialist content.

Executive Board

Responsible for implementing policies and achieving the objectives of the Governing Board. Works with the Operations Team, which is responsible for the day-to-day running of UKCRIC.

- Full Members each nominate one representative (the same representative as sits on the Governing Board). Full Member representatives can sit for an unlimited number of three-year terms.
- The Associate Members collectively nominate a number (TBC, possibly 2) of Associate Member representatives to sit. The nominees must also be Associate Member representatives on the Governing Board. Associate Member representatives can sit for no more than two three-year terms.
- One UKCRIC Limited Director is nominated by UKCRIC Limited. The UKCRIC Limited representative can sit for an unlimited number of three-year terms.
- At the Board's discretion, the Executive Board can request one additional member representative to join the Executive Board. This member representative can sit for no more than two three-year terms.
- Nominations should seek to fill missing skills, as identified by the Board's skills audit.
- At the Board's discretion, a non-board specialist can join specific parts of specific Board meetings for the purpose of advising on specialist content.
- Rolling terms can be implemented to prevent excessive changes to the Board.
- The maximum size of the Executive Board is 12 (including the Executive Manager). Should the board exceed its maximum, new TORs will be drawn up.
- The number of Associate Member representatives cannot equal or exceed the number of Full Member representatives.
- Executive Board roles are nominated and voted upon by the Executive Board.
- Full and Associate Member representatives can be removed from the Board by a vote of no confidence.